

Management Council

Board of Trustees

*Tuesday November 12, 2019 beginning at 12 p.m.
at the Hilton Columbus Gallerie Bar and Bistro,
401 N. High Street, 2nd Floor, Columbus, Ohio 43215*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 8/8/19.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 7/31/2019, 8/31/2019, 9/30/19 and 10/31/19 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following employee resignation for the purpose of retirement:
 1. Terri Shutt, INFOhio Technical Services Manager, effective December 31, 2019.
 - c. Recommend approval of the following employment contracts:
 1. Tanya Dulay, INFOhio Administrative Assistant, August 26, 2019 through June 30, 2020, \$43,065.00 annual salary for 261-day contract (Prorated to \$36,465 for 221 Fiscal Year 2020 work days - Paid from INFOhio Grant).
 2. Patricia Baker, INFOhio Instructional Team Specialist, September 16, 2019 through June 30, 2020, \$35.00 per hour for up to 29 hours per week (Paid from INFOhio Grant).
 3. Derek Moore, INFOhio Technical Services Support Specialist, November 14, 2019 through June 30, 2020, \$50,000.00 annual salary for 261-day contract (Prorated to \$31,417.62 for 164 Fiscal Year 2020 work days - Paid from INFOhio Grant).
 4. Michael Clyde, Technology Support Specialist, October 1, 2019 through June 30, 2020, \$63,000.00 annual salary for 261-day contract (Prorated to \$47,310.34 for 196 Fiscal Year 2020 work days - Paid from Service Desk Grant).
 5. Justin Kleinknecht, SSDT Programmer/Analyst I, September 16, 2019 through June 30, 2020, \$57,000.00 annual salary for 261-day contract (Prorated to \$45,209.90 for 207 Fiscal Year 2020 work days - Paid from SSDT

Grant).

6. Zach Belknap, SSDT Programmer/Analyst I, October 16, 2019 through June 30, 2020, \$55,000.00 annual salary for 261-day contract (Prorated to \$38,984.67 for 185 Fiscal Year 2020 work days - Paid from SSDT Grant).
 7. Thomas Custer, SSDT Programmer/Analyst I, October 16, 2019 through June 30, 2020, \$55,000.00 annual salary for 261-day contract (Prorated to \$38,984.67 for 185 Fiscal Year 2020 work days - Paid from SSDT Grant).
- d. Recommend approval of the following supplemental employment contracts:
 1. Greg Shepherd, SSDT Senior Programmer/Analyst – USPS Payroll CD Funtionality – Maximum amount of \$5,815.68 – Paid from SSDT Grant.
 2. Jason Klinger, SSDT Programmer/Analyst II – USAS Monthly CD Funtionality – Maximum amount of \$529.28 - Paid from SSDT Grant.
 - e. Recommend accepting the FY 20 EMIS Support Grant (432-9228) from The Ohio Department of Education in the amount of \$100,000 and appropriating this amount as Purchased Services.
 - f. Recommend approval of a modification to increase the FY 20 ITC Site Review Grant (432-9220) with the Ohio Department of Education by \$3,900 (New total of \$38,705) and appropriating this amount as follows:

Purchased Services: \$3,900
 - g. Recommend approval of a Memorandum of Understanding with the Ohio Department of Education in the amount of \$1,012,500 for FY 20 Roster Verification Program Services and appropriating this amount as Purchased Services in the following fund:

499-9229: \$1,012,500
 - h. Recommend approval of a Memorandum of Agreement for the Deposit of Public Funds with JPMorgan Chase Bank for five years, beginning August 14, 2019 through August 13, 2024.
 - i. Recommend approval of the revisions to the Ohio Distance Learning Association bylaws as submitted.

IV. CEO Report – Geoff Andrews

- a. Strategic Plan Dashboard and Metrics

V. Board Discussion Items

- a. March 2020 Meeting consideration

VI. Adjournment