

Management Council

Board of Trustees

*Tuesday November 14, 2017 beginning at 12 p.m.
at the Hilton Columbus Gallerie Bar and Bistro,
401 N. High Street, 2nd Floor, Columbus, Ohio 43215*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 8/17/17 and the Special Board of Trustees meeting on September 12, 2017.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 8/31/2017, 9/30/2017 and 10/31/17 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following new job descriptions and revisions to current job descriptions:
 1. Enterprise Application Data Engineering Specialist (Included in agenda packet)
 2. Program Manager (Included in agenda packet)
 3. Add common performance measures to all job descriptions on file (Included in agenda packet).
 - c. Recommend approval of the following employment contracts:
 1. Melissa Bauer, Enterprise Application Data Engineering Specialist, December 1, 2017 through June 30, 2018, \$71,440.00 annual salary for 261-day contract (Prorated to \$41,331.19 for 151 Fiscal Year 2018 work days - Paid from Student Information Fund).
 2. Melissa Balbaugh, Project Manager, December 1, 2017 through June 30, 2018, \$72,230.00 annual salary for 261-day contract (Prorated to \$41,788.24 for 151 Fiscal Year 2018 work days - Paid from Service Desk and KRA-ELA Grant Funds).
 - d. Recommend accepting the FY 18 EMIS Support Grant (499-9828) from The Ohio Department of Education in the amount of \$100,000 and appropriating this amount as Purchased Services.
 - e. The Board of Trustees delegates authority to the Board President, Vice

President and CEO to negotiate an addendum to the Intellectual Property Sale Agreement between Software Answers and the Management Council, allowing Software Answers to complete the payment of \$8M on or before July 1, 2018, and relieve Software Answers from any obligation of future payments articulated in the Intellectual Property Sale Agreement unanimously approved by the Board of Trustees on September 12, 2017.

IV. CEO Report – Geoff Andrews

- a. 2020 Plan Update
- b. Brief overview - Management Council presentation to ITC Boards
- c. ITC Performance Standards
- d. Site review updated process
- e. Survey updates
- f. DAS relationship
- g. Preview of Directors Agenda (Nov 15 Meeting)

V. Board Discussion Items

- a. Process for leveraging DASL sale proceeds

VI. Adjournment