

Management Council

Board of Trustees

*Tuesday November 12, 2024 beginning at 12 p.m. at the Hilton Columbus Hotel
in the John Christie Room on the 2nd Floor, 401 N. High Street, Columbus, Ohio 43215*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 8/8/24.
- III. Action Items
 - a. Recommend approval of the financial reports as presented for 7/31/2024, 8/31/2024, 9/30/2024 and 10/31/2024 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following employment actions:
 - 1. Jasmine Gardener, Customer Service Associate, August 19, 2024 through June 30, 2025, \$58,831 annual salary for 261-day contract, prorated to \$44,014.93 for 226 Fiscal Year 2025 workdays (Paid from the General Fund).
 - 2. Marc Davis, Project Manager (SSDT-USPS), Supplemental Contract in the amount of \$2,750.00 for Mini Orange Integration development (Paid from the SSDT Local Fund).
 - 3. Justin Kleinknecht, promoted to Project Manager (SSDT Special Projects), November 11, 2024 through June 30, 2025, \$92,000 annual salary for 261-day contract, prorated to \$58,513.41 for 166 Fiscal Year 2025 workdays (Paid from the SSDT Local Fund and SSDT Grant Fund).
 - c. Approve INFOhio Advisory Board Bylaw amendment to Article V, Section A Composition, #1, increasing the size of the board from eleven members to thirteen members.
- IV. CEO Report – Geoff Andrews
 - a. Matt Calmes – presenting an update on our software development efforts on the Employee Self Service and Individual Professional Development Plan (replacements for the legacy Kiosk system/functionality)
 - b. Strategic Planning PD for ITC Directors and Management Council
 - c. Senate Bill 29 update
 - d. Biennium Budget musings
 - e. Additional topics of interest
- V. Board Discussion Items
 - a. Board terms (including feedback from directors)
 - b. Consideration of a March Trustees meeting
- VI. Adjourn