

Management Council Board of Trustees

*Thursday May 4, 2023 beginning at 1 p.m. at the offices of Meta Solutions
2100 Citygate Drive, Columbus, Ohio 43219*

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 3/23/23.
- III. Executive Session to discuss the employment, dismissal, compensation or contract of a public employee(s).
- IV. Action Items
 - a. Recommend approval of the financial reports as presented for 3/31/23 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following employment actions:
 - 1. Reassignment of Haley Miller as Software Quality Assurance Tester, effective 7/1/2023.
 - 2. Two-year contract renewals for FY 24 (per listing in agenda packet).
 - 3. One-year contract renewals for FY 24 (per listing in agenda packet).
 - 4. Three month contract renewals (per listing in agenda packet).
 - 5. Employment of Kimberly Harvey, Project Manager (Student Information System), June 1, 2023, through June 30, 2024, \$93,000 annual salary for 261-day contract, prorated to \$7,839.08 for 22 Fiscal Year 2023 workdays – (Paid from the General Fund – Reimbursed by Frontline).
 - 6. Three-year contract of CEO Geoff Andrews, July 1, 2024 through June 30, 2027.
 - c. Recommend approval of a \$100 stipend for Management Council employees completing all steps of the Fiscal Year 24 Health Wellness Program.
 - d. Recommend approval of the Fiscal Year 2024 General Fund Budget, to be recommended to Membership:

Estimated Beginning Balance:	\$7,100,000
Revenue Estimates:	
Interest Income	\$ 240,000

MCOECN Services	\$ 1,853,350
Product/Services Resale	\$ 6,437,500
Grant/Program Management	\$ 1,328,600
Other Revenue	<u>\$ 187,250</u>
Total Projected Revenue:	\$10,046,700

Expense Estimates:

Salaries	\$ 2,179,466
Fringe Benefits	\$ 732,537
Purchased/Contracted Services	\$ 933,900
Supplies	\$ 6,223,000
Equipment	\$ 125,000
Other	<u>\$ 77,000</u>
Total Projected Expenses:	\$10,270,903

Revenue Over/(Under) Expenses: \$ (224,203)

Estimated Ending Balance: \$ 6,875,797

- e. Recommend approval of the Fiscal Year 2024 Kiosk Fee per ITC as follows: \$7,500 per ITC, plus \$1.15 per staff user and an additional .50 for AESOP users (same rates as last year).
- f. Recommend approval of the Fiscal Year 2024 ISP discounted rate of \$.55 per MB per month, contingent on the award of the Fiscal Year 2024 ISP Subsidy Grant by the Ohio Department of Education in an amount similar to the Fiscal Year 2023 award.
- g. Recommend approval of a “rate holiday” for ISP services to MCOECN member ITCs for the month of July 2023.
- h. Recommend accepting GEER Grant Funding (508-9341) from The Ohio Department of Higher Education in the amount of \$125,780 for Ohio FAFSA Dashboard work and appropriating this amount as follows:

Salaries:	\$46,782
Fringe Benefits:	\$18,480
Purchased Services:	\$60,518

V. CEO Report – Geoff Andrews

- a. OECN United Conference Recap (Jessica M)
- b. Strategic Plan Dashboard
- c. State Budget status/Legislative Day
- d. CCL recap
- e. Preview of Membership Meeting

VI. Adjournment