

# MCOECN Board of Trustees

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*Thursday June 12, 2025 beginning at 1 p.m. at the offices of Meta Solutions 2100 Citygate Drive, Columbus, Ohio 43219*

## **Board Meeting Agenda**

- I. Call to Order
- II. Approval of Minutes
  - a. Recommend approval of the minutes from the Board of Trustees meeting on 5/1/25.
- III. Executive Session to discuss the employment, dismissal, compensation or contract of a public employee(s).
- IV. Action Items
  - a. Recommend approval of the financial reports as presented for 4/30/2025 and 5/31/2025 (bank reconciliation, financial summary, financial detail).
  - b. Recommend approval of the following employment actions:
    - 1. Resignation of Emily Fitch, INFOhio Professional Instructional Specialist, effective 7/31/2025.
    - 2. Employment of Jagr Groubert, Software Developer, June 30, 2025 through June 30, 2026, \$62,000 annual salary for 261-day contract, prorated to \$237.55 for 1 Fiscal Year 2025 workday – (Paid from the SSDT Local Fund).
    - 3. Employment of Cody Huber, Software Developer, June 30, 2025 through June 30, 2026, \$65,000 annual salary for 261-day contract, prorated to \$249.04 for 1 Fiscal Year 2025 workday – (Paid from the SSDT Local Fund).
    - 4. Employment of Keshav Singhal, Software Developer, June 30, 2025 through June 30, 2026, \$62,000 annual salary for 261-day contract, prorated to \$237.55 for 1 Fiscal Year 2025 workday – (Paid from the SSDT Local Fund).
    - 5. One-Year Contract Renewal for Haley Miller, Software QA Tester, for Fiscal Year 2026.
    - 6. Promotion of Kari Clouston to Senior Technical Support Specialist (eFP) effective 7/1/2025.
    - 7. Promotion of Zach Belknap to Professional Software Developer (SSDT) effective 7/1/2025.
    - 8. Promotion of Mike Ridinger to Senior Lead Web Developer (INFOhio) effective 7/1/2025.
    - 9. Approve salary adjustments and a cost-of-living increase of 3% plus \$1,000 for Management Council employees, unless exempted, which will result in an increase to the annual payroll of \$280,210; the impact on the general fund is set to be \$88,152.

- c. Recommend approval of changes in Appropriations and Estimated Revenue per agenda attachment for FY 2025 (Included in agenda attachments).
- d. Recommend approval to permit the CFO in consultation with the CEO to make necessary appropriation modifications to all funds to ensure closing Fiscal Year as appropriated and reporting any such modifications to the Board at the first Regular meeting of Fiscal Year 2026.
- e. Recommend approval of budgets and accompanying appropriations for Fiscal Year 2026 for the following funds (Included in agenda attachments):
  - 1. MC Compassion Fund (018-9001)
  - 2. ERP Project Fund (020-9001)
  - 3. Ohio Distance Learning Association Fund (020-9002)
  - 4. SSDT Local Fund (020-9003)
  - 5. INFOhio Local Fund (020-9199)
- f. Recommend approval of the following revisions and additions to board policies (summary and copies included in agenda packet):
 

1. Policy 4439	Holiday Schedule	Updated Policy
2. Policy 4432	Sick Leave	Updated Policy
3. Policy 6110	Grant Funds	Updated Policy
4. Policy 6111	Internal Controls	Updated Policy
5. Policy 6112	Cash Management of Grants	Updated Policy
6. Policy 6114	Cost Principles–Federal Funds	Updated Policy
7. Policy 6325	Procurement–Federal Grant Funds	Updated Policy
8. Policy 6460	Vendor Relations	Updated Policy
9. Policy 6550	Travel Payment & Reimbursement	Updated Policy
10. Policy 7310	Disposition of Surplus Property	Updated Policy
11. Policy 7450	Property Inventory	Updated Policy
12. Policy 7540.09	Artificial Intelligence	New Policy
- g. Recommend approval of the Fiscal Year 2026 liability, property, crime and cyber insurance quote from SORSA in the amount of \$11,509.00.

V. Appoint President Pro Tem and select meeting date for the August 2025 Board Meeting.

VI. CEO Report – Geoff Andrews

- a. Audit report
- b. Annual Report
- c. Upcoming ITC Directors retreat
- d. Software update and demo of IPDP project – Matt Calmes

e. Software Bundles and Pricing for Fiscal Year 2027

1. eFinancePLUS
2. Management Council Bundles (USXS, IPDP, ESS, SchoolComms and SubHubOhio)

VII. Board Discussion Items

- a. Thought Exchange – Bill Seder

VIII. Departing Board Members

- a. Bill Seder, Tod Hug, Ed Theroux, David Downs, Mike Candela, Matt Gdovin

IX. Adjourn